

Written Excuse for Student

Name of Student: _____

Grade & Core Teacher: _____

Date(s) of ABSENCE, LATE ARRIVAL or EARLY DISMISSAL: _____
(Please circle one of the above)

Time: (For late arrival and early dismissal only) _____

School: Valley Forge Elementary School

My child has an excuse on the above date because of:

- Illness
- Family Emergency
- Death of a Family Member
- Medical or Dental Appointments
- Authorized School Activities
- Educational Travel with Prior Approval
- Pre-approved Religious Instruction (limit 36 hours per year)
- Bona Fide Religious Holiday
- Other

Explanation/Comments:

Name of Parent/Guardian: _____
(Please print)

Signature of Parent/Guardian: _____
(Signature is not required if this note is being emailed from parent's designated email address)

Date: _____ Phone: _____ Email: _____

Delivered via:

- Mail
- Fax
- Email (Sent from parent/guardian designated email address)
- In person

I understand that, pursuant to PA law, this written excuse must be provided to my child's school within three days of the date of absence, otherwise this absence will be categorized as unlawful.